

## SPA London ~ Lettings Charges (Effective 1<sup>st</sup> January 2010)

<u>Ground Floor</u>	<u>Mon – Thu (Hourly Rate)</u> (Excluding Bank Holiday)	<u>Fri – Sun (Hourly Rate)</u> (Including Bank Holiday)
➤ Main Hall (including Dinning Hall/Kitchen)	➤ £70.00 per/hour ( <i>Min. 4 hours</i> ) - thereafter £50.00 per/hour.	➤ £90.00 per/hour ( <i>Min 4 hours</i> ) - thereafter £75.00 per/hour
➤ Dinning Hall (including Kitchen)	➤ £40.00 per/hour ( <i>Min. 4 hours</i> ) - thereafter £30.00 per/hour.	➤ £50.00 per/hour ( <i>Min 4 hours</i> ) - thereafter £40.00 per/hour.
<u>First Floor</u>		
➤ Conference Hall	➤ £30.00 per/hour ( <i>Min 4 hours</i> ) - thereafter £20.00 per/hour	➤ £40.00 per/hour ( <i>Min 4 hours</i> ) - thereafter, £30.00 per/hour
Car park at the back – On request, we can arrange the use of the rear car park at a cost of one-off £40.00		

*Note ; Any extended use of the booking (i.e. overtime) will require prior agreement with the caretaker on the day and will be charged on an hourly basis using the rates above.*

### Deposits

- A refundable deposit of £300.00 is required for all lets – to cover breakage, damage or extension of let.

### Payments

- The deposit is required to confirm the booking
- Full payment for the booking must be made at least **FOUR WEEKS** before the proposed use.

### Cancellation

- At least four weeks notice is required for full refund of deposit
- Otherwise, the deposit is only refunded if an alternative client is found for the same day requiring similar booking.